

**1a: Population**

Who is affected?

- Primary target group
- Secondary target group.

**1b: Where/When**

Where and when is the problem occurring?

**2: Effects**

How is the problem affecting the community?

**3: Practices**

What is causing this problem to occur?

**4. Community and council support**

Does the general community see this as a problem?  
Do the council leaders see this as a problem?

**Support readiness for change**

Implement strategies to build support from community and leaders:  
2.7 Leadership and advocacy  
4.2 Developing an evidence-base.

**5: Short-term outcomes (1-2 years)**

What do you want to achieve?

**6: Current Actions**

What is already being done to address the problem and how successful is this?

**7: Develop Plan or Strategy**

- Use the self-assessment tool to align solutions to your identified problems
- Use the Guide to prioritise your recommended actions based on your council's readiness to take action and what most aligns to your council's strategic priorities.

**Support from ADF**

Contact the ADF for additional guidance at any stage during the process

**Action**